



A collaborative program of the Jefferson Union High School District and the San Mateo Medical Center

## JOB LISTING

**TITLE:** Youth and Family Counselor

**HOURS:** 20-24 hours/week M-F, occasional evenings and weekends  
Position is scheduled to begin on January 1, 2012

### **INTRODUCTION:**

The Daly City Youth Health Center (DCYHC) is a collaborative program of the Jefferson Union High School District (JUHSD) and the San Mateo Medical Center. DCYHC provides free comprehensive, integrated, school-linked health and education services to adolescents and young adults 13-21 to enable them to become healthy, responsible and productive adults. Services include primary medical care, mental health counseling, health education, and vocational counseling. The mission statement of the Health Center is: *The DCYHC invests in our community through its youth and young adults by providing comprehensive, integrated services and programs that increase resiliency, encourage responsibility, and promote self determination.*

### **DESCRIPTION:**

Performs assessments, counseling, and case management under the direction of the Mental Health Clinical Supervisor/Manager of the Daly City Youth Health Center.

### **RESPONSIBILITIES:**

- Conduct short-term and long-term individual, family, couples, and group counseling sessions. Identify and create working relationships with teachers, community partners, and other service providers.
- Screen and assess referrals from parents, teachers, DCYHC staff, County Mental Health Managed Care, ACCESS team, Probation Department and other agencies. Provide supervision during field trips and program events.
- Complete necessary documentation for Medi-Cal billing, evaluation, and case management purposes.
- Maintain accurate, timely and confidential records on clients in accordance with local, state and federal legal and professional requirements.
- Communicate and consult with appropriate DCYHC clinical staff, staff at schools, county agencies, and other community agencies, and parents or family members.
- Participate in county-wide meetings (such as Change Agent Meetings and Filipino Mental Health Initiative) DCYHC representative to promote programs and community collaboration.
- Conduct presentations at schools and community-based organizations as needed.

### **QUALIFICATIONS:**

- Experience with high risk youth and their families.
- Experience with youth with a history of trauma, abuse, substance abuse, mental health disorders.
- Tagalog speaking required.
- Licensed MFT and LCSW preferred, MFTI and ASW considered.
- Able to communicate effectively orally and in writing.
- Experience with group facilitation, preferred.
- Able to initiate projects and work independently under general direction.
- Ability to work with people in a variety of work settings, including office and schools.
- Organized, reliable, and able to multi-task.
- Understanding of and sensitivity to major issues facing teens.



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- MS Office experience.
- Must have reliable transportation to commute to/from high schools and community meetings.

**SALARY:** This is a grant-funded, benefited, Range B, Jefferson Union High School District position. \$20.65 - \$22.56/hr depending on experience and education, additional bilingual stipend (0.63/hr) and license stipend (\$0.59/hr). Length of employment/hours available is dependent on secured grant funding (currently funded through June 30, 2012).

**TO APPLY:** Send resume and cover letter to: Kim Gillette at [KGillette@dalcityyouth.org](mailto:KGillette@dalcityyouth.org) or fax to (650) 985-7019.

**Closing date: November 30, 2011**